

(REVISED 09-2013)

## FUNCTION

N/A

(A=Add, C=Change, D=Delete, R=Reset)

USER-ID: CS All current users for Org

NAME OF USER: All current users for Org

Format of USER-ID: CSXXYYY, CS is constant, XX=Agency's CALSTARS billing code, and YYY=3 digits unique among all the agency's RACF-ID's.

## ACCOUNTING TRANSACTIONS (N, V, P)

Change to "V" but if already an "N" leave as "N"

RECEIPTS CASH

☒

RECEIPTS OTHER

☒

DISB ORF CHECKS

☒

DISB OTHER CHECKS

☒

EXPEND CLAIM SCH

☒

EXPENDITURE OTHER

☒

ENCUMBRANCES

☒

BUDGET

☒

OTHER TRANS

☒

RELEASE BATCHES (N, R, O)

☐

CLAIM SCHEDULE MAINT (N,I)

☐

FILE INQUIRY (N, V)

☒

HISTORY INQUIRY (N, P)

☐

ERROR OVERRIDE (N,W)

☐

REPORT REQUEST (N, V, I, G)

☐

RA MESSAGE HELP (V,I)

☒

CHECK MSG HELP (V,I)

☒

AUTO PAY INVOICES DGS (N,V,P)

☒

Change to suggested access above but if it is already an "N" leave as an "N"

## CHECK PROCESSING (N, P)

Change to all "N"

CHECK WRITER

☐

CHECK RECONCILIATION

☐

ADD OUTSTANDING CHECKS

☐

## LABOR DISTRIBUTION (N, V, I, P)

Change to "V" but if already an "N" leave as "N"

LABOR CONTROL

☒

EMPLOYEE MASTER

☒

TIMESHEET

☒

ADJ TS &amp; PAYROLL

☒

## TABLE MAINTENANCE (N, V, I, P)

Change to "V" but if already an "N" leave as "N"

APPN SYMBOL

☒

BUDGET SEQUENCE

☒

COST ALLOCATION

☒

DESCRIPTOR

☒

INDEX CODE

☒

ORG CONTROL

☒

PROGRAM COST ACCT

☒

PROJECT CONTROL

☒

VENDOR EDIT

☒

RA MESSAGE

☒

CHECK MESSAGE

☒

AUTO PAY DGS

☒

LABOR DIST PROC (N,V,I)

☒

COST ALC/FS PROC (N,V,I)

☒

YEAR-END PROC (N,V,I)

☒

SCO YEAR-END FTP (N, V, I)

☒

BDCST MSG/MAIN MENU (B,M)

☐

SECURITY TABLE (N,V, P)

☒

TABLE &amp; FILE COPY (N, I)

☐

DEST NODE

DEST USERID

AUTHORIZING SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

SECURITY OFF SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

N - NO ACCESS TO SCREEN, RECORDS, ETC.  
 V - MAY VIEW AND PRINT RECORDS.  
 I - MAY INPUT, VIEW AND PRINT RECORDS.  
 P - MAY INPUT,VIEW, PRINT RECORDS, AND PRINTS LISTS.

R - MAY RELEASE BATCHES.  
 O - MAY OVERRIDE CERTAIN FATAL ERRORS.  
 W - MAY SET ERROR OVERRIDE ON FINANCIAL TRANS TO W=WARNING.  
 G - MAY CREATE REPORT GROUPS AND INPUT/VIEW RPT RQSTS.  
 B - DISPLAY BROADCAST MESSAGE WHEN LOGGING ON.  
 M - GO DIRECTLY TO MAIN MENU WHEN LOGGING ON.